



2024-25 Keep Louisiana Beautiful Trash Receptacle Grant Application

DEADLINE TO APPLY: November 15, 2024

Grant Description

Grant Purpose

The purpose of the Keep Louisiana Beautiful (KLB) Trash Receptacle Grant is to reduce litter in communities throughout Louisiana by providing high-quality trash receptacles for placement in outdoor public spaces owned by the Grantee. Data collected by KLB over the last several years shows a reduction of litter by 78% in areas where trash receptacles have been properly installed, serviced and maintained. One of KLB's key initiatives is to help build infrastructure that supports clean, beautiful communities. Funding trash receptacles is one way KLB does that.

This grant is made possible with funding from the State of Louisiana and the Office of the Lieutenant Governor.

Grant Type

This is not a cash award grant. Eligible applicants may request to receive up to five high-quality trash receptacles to be installed in outdoor public spaces owned by the applying government entity. KLB has identified three styles of trash receptacles that meet the needs of most communities. There are no substitutions or requests for other receptacle styles. If awarded, KLB will order, purchase, and deliver of up to five trash receptacles to the applicant's designated location.

Eligibility

- Louisiana parishes, municipalities, recreation districts and state agencies
- The application must be submitted by the deadline and be completed in its entirety

Requirements and Terms

-Receptacles must be installed on high-traffic, outdoor public property owned by the applying entity. The physical address and site placement of each receptacle must be determined and indicated when applying. Receptacles must be installed prior to June 1, 2025.

-Applying for this grant must be pre-approved by the entity's highest authorizing official. A *Letter of Intent* from that official agreeing to install, maintain and service the receptacles on a regular basis is required to be submitted with the application.

-A Grant Agreement must be signed between the State of Louisiana and the Grantee outlining ownership, delivery, storage, installation, maintenance, servicing and reporting requirements.

-All Grantees must attend a mandatory informational webinar with KLB before a Grant Agreement will be initiated.

-Pre- and post-receptacle litter scans must be conducted in the areas where each receptacle will be installed. If five receptacles are requested, five pre-installation and five post-installation litter scans must be conducted. Data from the pre-installation litter scans must be submitted with the application. Applications with incomplete pre-installation litter scans will be disqualified. Data from the post-installation litter scans must be submitted with the Final Report.

-Applicants must select trash receptacles from the predetermined selections on the application. No exceptions will be made. If any receptacle style becomes unavailable, KLB reserves the right to substitute it with a comparable receptacle.

-There will be no option to change the selected trash receptacle style or quantity once the application is submitted.

-A grant award acknowledgment letter (template provided by KLB) must be sent to the Grantee's State Representatives and Senator. A copy must be uploaded with the Final Report.

-A press release announcing that the Grantee received a KLB grant (template provided by KLB) must be sent to local media. A copy must be uploaded with the Final Report.

-At least two social media posts are required to be made by the Grantee: the first announcing the grant award, and the second including photographs of the trash receptacles installed. All posts should include tags and hashtags as outlined in the grant guidelines document which will be distributed in conjunction with the mandatory informational webinar. A photograph of the posts must be submitted with the Final Report.

-A litter prevention sign, provided by KLB, must be installed by the Grantee on the visible side of each receptacle. The sign must be installed properly according to the directions provided.

-Photographs of each receptacle with the litter prevention sign attached must be submitted with the Final Report.

-Grantees must register, conduct, and submit a report for a KLB *Love the Boot Week* event scheduled for April 5-13, 2025.

-An online final grant report (Final Report) including photographs, press release, acknowledgment letters, social media posts and litter scans must be submitted to KLB between April 14 and June 1, 2025. The deadline for reporting is June 1, 2025.

-A minimum 15% match is a legal requirement of the grant. Documentation of the match must be uploaded into the Final Report.

-Failure to abide by all the requirements and/or submit the completed Final Report by June 1, 2025, may result in ineligibility for future KLB grants.

Matching Contributions

A minimum 15% match is a legal requirement of the grant. Providing an increased match increases the probability of being awarded a grant, although not providing an increased match does not disqualify the applicant. This grant is very competitive, and not all grant applications will be awarded. Priority will be given to applicants who provide a matching contribution greater than 15% and those who have not previously received a KLB Trash Receptacle Grant. Matching contributions can be in the form of cash, in-kind services or labor related to the set-up and servicing of the receptacles.

Matching Contribution **Match Description**
15% Match

Contact Information

Name of the Entity Applying

Type

Name of Applicant Contact

Title of Applicant Contact

Parish

EIN #

State Certified Vendor #

Applicant Contact Email

Applicant Contact Phone

Does applicant have approval from an authorizing official to apply for this grant and their agreement to maintain and service the receptacles?

Yes

Authorizing Official Name

Authorizing Official Title

Authorizing Official Email

Authorizing Official Phone

Upload Authorizing Official Letter of Intent

Litter Assessment

Applicants may request up to five trash receptacles. Applicants must conduct a litter assessment at the proposed site **for each requested receptacle**. Applications without a litter assessment for each receptacle requested will be disqualified. Pre-litter assessments are used as a baseline to be compared with matching post-litter assessments collected in the Final Report to determine the effectiveness of the Trash Receptacle Grant program. These statistics have consistently reflected significant percent decreases in litter and help justify future trash receptacle grant funding. It is important that actual assessments are

performed carefully to ensure accurate data.

Directions: Count and record the number of cigarette butts and litter pieces found within a 25-foot radius for each of the proposed trash receptacle locations. Enter the location and detailed information for each receptacle requested. Click the Add Item button below to create additional lines. If five receptacles are requested, information for five locations must be included. Enter the location type, the number of cigarette butts and number of litter pieces for each location site. This assessment should be completed on a day that has "normal litter" - not immediately after rain or other activity that would create unusual results. Applications with incomplete location addresses (those not including a cross street, a "hundred block" descriptor or exact address) will be disqualified. For multiple locations at one physical address (such as a park), indicate the physical address on each entry followed by a descriptor such as, "tennis courts" or "park entrance" for each location.

Address and specific location on where each receptacle will be placed.	Location Type	# of cigarette butts	# of litter pieces	Total
				0
		Total cigarette butts : 0	Total litter (not butts): 0	Total : 0.00

Receptacle Selections

Recycled Plastic Outdoor Trash Receptacle

Select the recycled plastic trash receptacle?

No



Recommended Sites: Hiking/biking trails, public parks
 Material: 100% Recycled Plastic, UV-protected, rot-resistant
 Dimensions: 30" diameter x 33" height
 Weight: 79 lbs.
 Capacity: 32 gallon
 Color: Cedar Only
 Lid: Molded plastic lid
 Mounting: Hardware included, must be assembled

Metal Outdoor Courtyard Trash Receptacle

**Select the metal outdoor
receptacle?
No**



Recommended sites: Main streets, downtown areas
Material: Steel
Dimensions: 28" diameter x 36" height
Capacity: 36 gallons
Weight: 93 lbs.
Color: Black Only
Lid: Flat lid
Mounting: Includes anchor kit

Rubbermaid® Ranger® Trash Can, 4-Way

Select
the Rubbermaid® Ranger® Trash Can, 4-Way receptacle?

No



Recommended sites: Appropriate in a variety of settings

Material: HDPE (High Density Polyethylene)

Dimensions: 24.5 X 24.5 X 42"

Capacity: 45 gallons

Lid: Permanently fixed, 4-way opening

Features: Permanently attached hinged top. Metal retainer band to hold liner in place.

Total Receptacles

0.00

Important Delivery Information

The trash receptacles will be delivered by Louisiana State Parks. The trash receptacle delivery location should allow for entry and exit of a large delivery truck.

Grantee will be responsible for accepting the delivery and moving the trash receptacles to an enclosed secured location. A forklift or other equipment is recommended as the receptacles are heavy. The delivery address is the physical location receptacles are to be shipped. PO Box addresses are not acceptable. The contact person is the actual person who will be responsible for being on-site to meet the driver and receive the delivery. Once the order is placed, the

location cannot be changed. If the delivery cannot be made due to an incorrect address or no one available on-site to receive the shipment, the grant recipient will be responsible for pickup of the receptacles at the state park where it is being held.

Delivery address for trash receptacles.

Does this location have a forklift or a loading dock? If neither is available, a truck with a liftgate will need to be requested.

No

Special instructions for the delivery driver.

Name of the primary delivery contact person who will be responsible for receiving the delivery of the receptacles and will be on site at the delivery location.

Primary delivery contact cell phone

Primary delivery contact email

Secondary delivery contact name

Secondary delivery contact cell phone

Secondary delivery contact email

Trash Receptacle Signs

Applicant agrees to properly install a ***Let Louisiana Shine. Stop Littering*** sign on each awarded receptacle. The signs, hardware and installation instructions will be shipped by the sign company to the grant recipient. Below please indicate shipping info that will be forwarded to the sign company including name of your organization, contact and address for delivery. The address cannot be a PO Box. This information may or may not be the same as the receptacle delivery information.

Name of Entity

Contact Name

Delivery Address for Sign

Submission

I verify that I have permission and the authority to submit this grant application on behalf of the organization and that the information I provided in this application is true and accurate.

Applicant Name

Applicant Signature

Date